



ADAMS COUNTY COMMUNICATION CENTER AUTHORITY

7321 BIRCH STREET
COMMERCE CITY, COLORADO 80022
303.289.2235 MAIN
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LETTER OF BUDGET TRANSMITTAL

January 5, 2024

To: Division of Local Government
1313 Sherman Street, Room 521
Denver, CO 80203

Attached is a copy of the 2024 budget for the Adams County Communication Center Authority. (#67260) in Adams County, submitted pursuant to Section 29-1-113, C.R.S. For 2023 the primary services to be rendered by the Adams County Communication Center will be emergency telephone answering (E911) and public safety dispatch services. This budget was adopted on December 21, 2023 and is based on a modified accrual basis.

The Adams County Communications Center uses two primary funds, a general or operating fund and capital fund.

The general fund budget is the primary operating budget and is used solely for the day-to-day operations of the center. The primary expenditures are labor, employee benefits, maintaining communications systems and general administrative costs.

The capital fund is reserved for large-scale infrastructure projects. For the upcoming year, the capital fund will primarily be used for the continuation of the tower upgrades, technology upgrades, finalization of building construction project, NextGen911 continued upgrades and offsite recovery service.

If there are any questions concerning this budget, please contact Joel Estes at 303-227-7119, 7321 Birch St., Commerce City, CO 80022.

I, Joel Estes, Executive Director, hereby certify that the enclosed is a true and accurate copy of the adopted 2024 budget for the Adams County Communication Center Authority.


Joel Estes
Executive Director

**BOARD OF DIRECTORS
ADAMS COUNTY COMMUNICATIONS CENTER AUTHORITY (ADCOM)**

A CERTIFIED RESOLUTION ADOPTING A BUDGET FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2024 AND ENDING ON THE LAST DAY OF DECEMBER 2024, AND APPROPRIATING SUMS OF MONEY TO, AND AUTHORIZING EXPENDITURES FROM, THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH IN THE BUDGET FOR FISCAL YEAR 2024.

WHEREAS, on or before October 15, 2023, the Budget Officer for the Adams County Communications Center Authority ("Adcom") prepared and submitted to Adcom's Board of Directors a proposed budget for fiscal year 2024 ("2024 Budget");

WHEREAS, upon due and proper notice, published and posted in accordance with the law: 1) the proposed 2024 Budget was open for inspection by the public at Adcom's administrative offices; 2) a public hearing was held on December 21, 2023; and 3) interested taxpayers were given the opportunity to file or register any objections to the proposed 2024 Budget prior to or during the public hearing;

WHEREAS, no objections were filed or registered prior to, or voiced during, the public hearing;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues, so that the proposed 2024 Budget remains in balance, as required by law;

WHEREAS, it is not only required by law, but also necessary to appropriate revenues to and from Adcom's funds for the purposes described in the proposed 2024 Budget to meet the estimated expenditures for 2024.

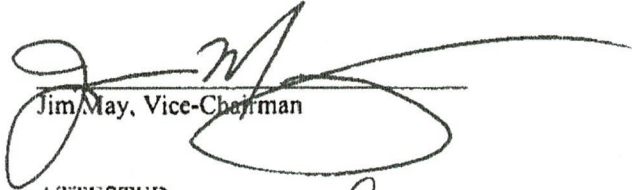
NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF ADCOM:

Section 1. Adoption of 2024 Budget. The attached 2024 Budget, as originally submitted, and as amended by the Adcom Board, is approved and adopted as the budget of Adcom for fiscal year 2024.

Section 2. Appropriation of Money to and Expenditure of Money from the Various Funds. The sums of money set forth in the 2024 Budget are hereby appropriated to each fund, and the expenditures from each fund are hereby authorized, for the purposes stated in the 2024 Budget, which appropriations and expenditures are summarized as follows:

General Fund:	Revenues \$11,208,763	Expenditures \$11,208,763	Net Carryover \$3,378,943
Capital Fund:	Revenues \$5,972,279	Expenditures \$5,921,979	Net Carryover \$50,300
Totals:	\$17,181,042	\$17,130,742	\$3,429,243

ADOPTED this 21st day of December 2023.


Jim May, Vice-Chairman

ATTESTED:


Brycen Garrison, Board Secretary/Treasurer

CERTIFICATION

I, Brycen Garrison, the Secretary/Treasurer of the Board of Directors of the Adams County Communications Center Authority, do hereby certify that the attached 2024 Budget is a true and accurate copy of the finalized 2024 Budget adopted by unanimous vote of the Board of Directors during a duly noticed public hearing held on December 21, 2023, at which a quorum of the Board was present.

By:  12/21/2023
Brycen Garrison, Board Secretary/Treasurer Date

Adams County Communications Center (LGID#67260) 2024 General Fund Budget

Revenues

	2020 Actual	2021 Actual	2022 Actual	2023 Estimate	2024 Budget
Assessments					
Member Entities	\$5,522,523	\$5,539,781	\$5,561,462	\$6,339,464	\$6,393,044
Non-Member agencies	\$0		\$0	\$0	\$0
E911 Reimbursement	\$1,736,014	\$2,618,976	\$2,876,375	\$4,238,506	\$4,623,395
Tower leases	\$141,145	\$145,004	\$117,628	\$150,754	\$105,935
Technical Services	\$7,660	\$5,100	\$16,595	\$15,000	\$15,000
Interest Income	\$3,799	\$161	\$746	\$4,000	\$7,000
Grants Received	\$0				
Other Income	\$244,169	\$91,777	\$128,609	\$67,028	\$64,388
Total Revenues	\$7,655,310	\$8,400,799	\$8,701,415	\$10,814,752	\$11,208,763

Expenditures

Salaries	\$5,288,884	\$5,970,211	\$5,941,583	\$7,358,024	\$7,297,127
Employee Benefits	\$1,288,066	\$1,588,630	\$1,688,580	\$2,497,787	\$2,924,926
Building & Grounds Maintenance	\$161,648	\$137,214	\$122,051	\$159,282	\$169,093
Equipment Maintenance	\$97,925	\$139,535	\$104,901	\$159,606	\$201,935
Property Insurance	\$0	\$0	\$68,959	\$74,476	\$124,680
Administrative	\$179,427	\$269,473	\$272,325	\$254,828	\$164,003
Professional fees	\$168,702	\$185,427	\$170,413	\$165,913	\$179,784
Communications	\$23,899	\$14,056	\$26,715	\$15,840	\$17,215
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Training	\$61,872	\$62,407	\$53,381	\$129,000	\$130,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Principal					
Interest					

Total Expenditures

	\$7,270,423	\$8,366,953	\$8,448,908	\$10,814,752	\$11,208,763
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Excess/Deficiency

	\$384,887	\$33,846	\$252,507	\$0	\$0
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Fund balance beginning of year

	\$2,757,703	\$3,092,590	\$3,076,436	\$3,378,943	\$3,378,943
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Transfers

To Capital Fund	(\$50,000)	(\$50,000)	(\$50,000)	\$0	\$0
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Fund balance end of year

	\$3,092,590	\$3,076,436	\$3,378,943	\$3,378,943	\$3,378,943
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Adams County Communications Center (LGID#67260)
2024 Capital Fund Budget

	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2022 Actual</u>	<u>2023 Estimate</u>	<u>2024 Budget</u>
Revenues					
Member Assessments	\$151,596	\$166,359	\$232,518	\$209,957	\$235,009
Non-Member	\$115,445	\$0	\$0	\$0	\$0
E911 Reimbursements	\$2,082,571	\$3,004,440	\$4,619,620	\$5,957,066	\$5,736,970
Interest	\$7,309	\$935	\$15,825	\$300	\$300
Other Income	\$0	\$16,237	\$0		
Total Revenues	\$2,356,921	\$3,187,971	\$4,867,963	\$6,167,323	\$5,972,279
Expenditures					
Administrative	\$0	\$253	\$675	\$159,957	\$185,009
Capital Outlay	\$2,649,167	\$3,390,632	\$7,618,601	\$5,597,066	\$5,376,970
Debit Service:					
Principal		\$70,000	\$120,000	\$120,000	\$120,000
Interest		\$145,082	\$240,511	\$240,000	\$240,000
Amortization of debt premium					
Total Expenditures	\$2,649,167	\$3,605,967	\$7,979,787	\$6,117,023	\$5,921,979
Excess/Deficiency	(\$292,246)	(\$417,996)	(\$3,111,823)	\$50,301	\$50,301
Other financing sources/(uses):					
Proceeds from debt issuance				\$6,735,000	
Premium on debt issuance				\$617,409	
Cost of debt issuance				(\$243,007)	
Transfers-internal activities					
Total Other Sources				\$7,109,402	
Fund balance beginning of year	\$1,132,455	\$840,209	\$7,531,615	\$4,419,792	\$4,470,093
Fund balance end of year	\$840,209	\$7,531,615	\$4,419,792	\$4,470,093	\$4,520,394